

MINUTES
NORTH ROUTT FIRE PROTECTION DISTRICT
Board of Directors Meeting
61915 County Road 129, Clark, Colorado

August 9, 2022

The regular meeting of the Board of Directors of the North Routt Fire Protection District was called to order by President Warnke at 7:03p.m.

ROLL CALL

Directors Present:

Steve Warnke, President
Larry Williams, Vice President
Jim Standish, Secretary/Treasurer

Directors Excused:

Todd Zvorak, Director
Paul Slivon, Director

Also Present:

Mike Swinsick, Fire Chief
Lisa Lancaster, District Administrator

ADDITIONS TO AGENDA

Remove discussion of benchmarking information – move to September, as two board members are missing.

PUBLIC COMMENT

None

EXTERNAL CORRESPONDENCE

None.

APPROVAL OF PREVIOUS MEETING MINUTES

Sec/Treas Standish moved to approve the minutes from July 12th, Vice President Williams seconded, motion carried.

DIRECTOR REPORTS

Statutory/Regulatory/General Business

- Oaths of office – had to be resubmitted with Certificate of Insurance and a Notice of Appointment for Vice President Williams.
- No change on boundary map being uploaded to website in a good format.
- Dry hydrant issue – nothing new to discuss.
- Chief Swinsick has reached out to Mark at Parks maintenance regarding the backflow preventer relocation matter, but has not heard anything new.

Financial

- The transaction list was reviewed. There were nine additions – Airgas for 62.68, Bankcard Center for 2,389.41, Bound Tree Medical for \$198.46, Failsafe Testing for 1,320, FerrellGas for \$1,185.55, Napa Auto for \$110.98, Catterson for \$600.00, Stu Koci and Scott Andre for event standby, \$73.88 each. Vice President Williams moved to approve the transaction list with the above additions. Sec/Treas Standish seconded, motion carried.
- The Board reviewed and signed a completed and executed a Schwab brokerage account application in order to facilitate the district investing excess cash in US Treasuries for better yields.

- Chief Swinsick has ordered everything that was on the list to utilize the VFA Grant – a couple of those things are backordered, and he has until November to purchase and turn in invoice.
- House Bill 22-1194 was approved by the governor on 7/29/22 – grant fully funded by the state for PPE only – Chief Swinsick filled out grant request for quantities and age of district's current PPE. Won't know until mid-September what district will receive.
- Chief Swinsick continues to manually send employee hours to District Administrator Lancaster for payroll until everyone can get on the same page with Google docs.
- The Budget Performance Review through 6/30/22 was reviewed – a couple of corrections were made to account allocations, and Chief Swinsick pointed out that two checks were received as fuel reimbursement from the county that should go in to Road & Bridge Fuel Recovery account. Also, \$3200 that was received in February was allocated to EMS Firefighter, and should have been allocated to Grant Income.

Community and Intergovernmental

Nothing to report this month.

FIRE CHIEF REPORT

Call volume –

Currently at 71 calls for service ytd (vs 87 ytd 2021/92 ytd 2020), 35 Fire/Rescue related, 14 Cancelled Enroute, 5 false alarm, 1 Structure Fire, 1 dumpster fire, 2 Unauthorized Burns, 0 Wildland, 11 MVA, 36 EMS total- 22 BLS TX, 2 ALS TX, 0 CPR calls, 12 refused care, 2 Care Transferred, 2 Event Standby.

Wildland Fire Statuses-

No active fires

Equipment status-

Engine 3-3 has fuel pump leak, minor so far. Brush 3-1 repaired, back next week.

Regulatory/Financial matters –

VFA Grant approved items purchased, received all but 3 items so far. Audit Filed. QuickMed Billing did a comparison with 5 other services that are located in the upper section of the state. Averages are as follows:

BLS Emergency: \$1,237

ALS Emergency: \$1,440

ALS 2: \$1,598

Mileage - \$28 per mile

The rate analysis is derived from both rural and metropolitan areas.

There was considerable discussion about the district's rates for ambulance services. The rates have not increased since 2016. President Warnke believes we can justify raising rates due to expense of call and personnel. Director Williams volunteered to do an analysis of our ambulance costs in order to better evaluate our billing rates.

Personnel-

One full time employee slated for surgery will be out of service for 4-6 weeks. It is not a work-related injury.

OLD BUSINESS

None

NEW BUSINESS

Email access issues – President Warnke asked for the name of the website to access the emails that are out on the server rather than in the mailbox.

OTHER ITEMS TO COME BEFORE THE BOARD

None

ADJOURNMENT OF REGULAR BOARD MEETING

Vice President Williams moved to adjourn the meeting at 8:43pm, Sec/Treas Standish seconded, meeting adjourned.

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of the North Routt Fire Protection District, are a true and accurate record of the meeting held on the date first stated above.

Steve Warnke

Steve Warnke, President

September 13, 2022

Date

Jim Standish

Jim Standish, Secretary/Treasurer

September 13, 2022

Date