

## **NORTH ROUTT FIRE PROTECTION DISTRICT**

### **Public Notice of Board Meeting and Agenda**

**Monday April 14, 2025 7:00pm**

**Fire Station #2 61915 RCR 129**

**S. Warnke – Pres.      Todd Zvorak – Sec/Treas      Charlie Cammer – V Pres.**  
**Paul Slivon – Dir.      Eric Jager – Dir.**  
**Matt Mathisen – Chief      Lisa Lancaster - Administrator**

1. Call to Order Call, Confirmation of Quorum
2. Changes to/Approval of Agenda
3. Review & Approval of Board Minutes of March 10, 2025
4. Public Comment Period
  - a. Discussion with Jim Rowe re: ambulance fund raising
5. External Correspondence – Donations
6. Statutory/Regulatory/General Business
  - a. E-mail transition – comments
    - i. Email address for Eric Yager
    - ii. News letter email list - status
  - b. Monthly Transaction Review, Approval
  - c. Grant applications – status – Kent Foster/Chief Mathisen
    - i. FWRWM status
      1. Review of activity – (refer to KF updated spread sheet)
      2. Local meeting updates
      3. Reimbursement timing
        - a. Changes in CSFS grant requirements
        - b. Review of future applications and funding requests
        - c. Expected reimbursement timing
    - ii. FEMA Grant – joint radio application – update
  - d. Dry hydrants – Steamboat Lake - status
  - e. North Routt Community Charter School – Kim Smith - status
  - f. Schwab report
  - g. Annual Audit – Chris Catterson – status
  - h. Filing obligations – status/updates
    - i. Transparency filing – amend to include Eric Jager
7. Board of Directors matters
  - a. 2025 elections
    - i. Notice of Cancellation of Election
      1. Oaths for Warnke – Cammer
      2. File Oaths with Clerk
  - b. Copy of Directors Terms

8. Community Relations
  - a. Vista Verde Barn Dance – tentatively May 17 - status
9. District Chief Report
  - a. Call Volume
  - b. Wildfire status
  - c. Equipment readiness
    - i. Ambulance RFP status
      1. Grant(s) availability
  - d. Personnel matters
  - e. Paid staff status
    - i. New hires status
    - ii. Reimbursement for Certifications
    - iii. Management search plan
      1. New availability – industry restructuring
      2. Job description
      3. Existing staff
  - f. Volunteer staffing status
10. New/Old Business Not Previously Addressed
11. Next meeting – May 12, 2025 (discuss SCW out of Country)
12. Adjournment