

## **NORTH ROUTT FIRE PROTECTION DISTRICT**

### **Public Notice of Board Meeting and Agenda**

**Tuesday December 12, 2023 7:00pm**

**Fire Station #2 61915 RCR 129**

**S. Warnke – Pres.                      Jim Standish – Sec/Treas                      Larry Williams – V Pres.**  
**Paul Slivon – Dir.                      Todd Zvorak – Dir.**  
**Matt Mathesin – Chief                      Lisa Lancaster - Administrator**

1. Call to Order
2. Roll Call, Confirmation of Quorum
3. Changes to/Approval of Agenda
4. Review & Approval of Board Minutes from November 14, 2023
5. Public Comment Period
6. External Correspondence
7. Statutory/Regulatory/General Business
  - a. Acceptance of Director’s resignation
  - b. Appointment of new Director
  - c. Website matters
  - d. Monthly Transaction Review, Approval
  - e. Grant applications – status
  - f. Drone - status
  - g. Dry hydrants – status
  - h. Schwab report
  - i. Budget Discussion
    - i. Final Budget Discussion
      1. Changes in RAR and residential exemptions for 2023
    - ii. Final Reading & Resolution to Adopt Budget
    - iii. Final Reading & Resolution to Appropriate District Funds to Budget
    - iv. Final Reading & Approval of Management Overview Budget Letter
      1. Certified copy of Budget and Resolution Adopting the Budget to be filed with Division of Local Government by January 31, 2024
    - v. Certify Mill Levy to Board of County Commissioners – December 15, 2023
  - j. Future obligation filings and dates
    - i. Communication Board Appointment
    - ii. EMS Council Board Appointment
    - iii. Confirm requirements to provide District Map to RCCR, Assessor, DOLG or letter of no changes Due on or before December 31, 2023
    - iv. Final reading & Resolution to set 2024 Board Meeting Schedule – first Board Meeting in 2024 (January 9, 2024)
    - v. Confirm requirements to Provide District Transparency Notice – due January 15, 2024 – file with SDA – also confirm copies to BCC, Assessor, Treasurer, Clerk and Recorder.

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8. Community Relations
  - a. Annual fundraising dinner status - 3 Forks - TZ
  
9. District Chief Report
  - a. Call Volume
  - b. Wildfire status – burn permits
  - c. Equipment readiness
  - d. Personnel matters
  - e. Paid staff search status
  
10. New/Old Business Not Previously Addressed
  
11. Next meeting – January 9, 2024
  
12. Adjournment