

NORTH ROUTT FIRE PROTECTION DISTRICT

Public Notice of Board Meeting and Agenda

Monday March 10, 2025 7:00pm*

***Following the Adjournment of the Pension Board Meeting**

Fire Station #2 61915 RCR 129

S. Warnke – Pres.	Todd Zvorak – Sec/Treas	– V Pres.
Paul Slivon – Dir.	Charlie Cammer – Dir.	
Matt Mathisen – Chief	Lisa Lancaster - Administrator	

1. Call to Order
2. Roll Call, Confirmation of Quorum
 - a. Appointment of Eric Yager to Director Seat 5
 - b. Administer Oath of Office to Eric Yager
 - c. Appointment of Director Cammer to Vice President
3. Changes to/Approval of Agenda
4. Review & Approval of Board Minutes of February 17, 2025
5. Public Comment Period
6. External Correspondence – Donations
 - a. Revised letter to Dempsey
7. Statutory/Regulatory/General Business
 - a. E-mail transition – comments
 - i. Email address for Eric Yager
 - ii. News letter email list - status
 - b. Monthly Transaction Review, Approval
 - c. Grant applications – status – Kent Foster/Chief Mathisen
 - i. FWRWM status
 1. Review of activity – (refer to KF spread sheet)
 2. Local meeting updates
 3. Reimbursement timing
 - a. Changes in CSFS grant requirements
 - b. Review of future applications and funding requests
 - c. Expected reimbursement timing
 - ii. FEMA Grant – joint radio application – update
 - d. Dry hydrants – Steamboat Lake - status
 - e. Replace service doors – Sta 2 – status
 - f. North Routt Community Charter School – Kim Smith - status
 - g. Schwab report
 - h. Annual Audit – Chris Catterson – status
 - i. Invoice to Routt County – shared maintenance – received 2/19/25 \$19,122.79
 - j. Filing obligations – status/updates
 - i. Certified copy of Budget and Resolution Adopting the Budget to be filed with Division of Local Government by January 31, 2025 – confirm filed
 - ii. Transparency filing – amend to include Eric

8. Board of Directors matters
 - a. Larry Williams
 - i. Text for each plaque
 - b. 2025 elections
 - i. Notice of Cancellation of Election
9. Community Relations
 - a. Vista Verde Barn Dance – tentatively May 17 - status
10. District Chief Report
 - a. Call Volume
 - b. Wildfire status
 - c. Equipment readiness
 - i. Ambulance RFP status
 1. Grant(s) availability
 - d. Personnel matters
 - e. Paid staff status
 - i. New hires status
 - ii. Management search plan
 1. New availability – industry restructuring
 2. Job description
 3. Existing staff
 - f. Volunteer staffing status
 - g. ID Badges - directors
11. New/Old Business Not Previously Addressed
12. Next meeting – April 14, 2025
13. Adjournment